

Minutes of the Kitchener PAC Meeting 6:45pm Thursday, March 8, 2012

Present: Melody Eng (Co-Chair), Janice Chiem (Treasurer), Kristina Murray (Secretary), Victoria Brenden, Tommasina Mele, Ayesha Sahukhan, Doreen Lee, Kourtney Macdonald, America Nunez, Binita Vermani and Lidia Santucci.

Staff: Dennis Taylor (Principal)

The meeting began at 6:45pm.

1. The minutes of the February 2012 meeting were reviewed and accepted. Moved by Melody and seconded by Victoria. Passed

2. **Principal's Report** – Dennis reported the following:
 - a. Wireless internet will be installed in the school soon so students can use portable devices like IPADs. These devices are especially good for special needs kids.
 - b. Extra- curricular activities have been provided by the teachers up until today. They will now be working bell-to-bell.
 - c. The Satisfaction Survey was done by Grade 4 and Grade 7 students this year (administered by Dennis). They are asked questions about their school and the same survey is sent to the parents. The results are sent back to each school.
 - d. Pink day was a success and came together well. The message is getting kids to understand the importance of it. The assembly was fun for the students, but also informative. Regarding having a special speaker on Bullying: schools have learned that adult speakers are not always the best way to go. Not only are they expensive, but kids listen and learn more from their own peers.
 - e. Job Action: no report cards going home next week. Students are still being assessed by their teachers. There may not be report cards at the end of the year if the job action is still going on. Parents are encouraged to make an appointment with their children's teacher(s) and to read Bill 22.
 - f. 30 children are registered in Kindergarten for next year so far.
 - g. A parent asked if Spring Break would ever be extended to two weeks. The Burnaby School Board does not know yet.

3. **DPAC (District Parent Advisory Council)** – Victoria reported the following:
 - a. Victoria is now a DPAC executive board member.
 - b. The DPAC is trying to encourage parents to be more involved with their PAC and DPAC through workshops to help build relationships, trust, etc.

- c. One Parent Information Meeting (PIE) coming soon will be about parents as career coaches. Geared more towards high school to help students with Post-Secondary education choices.
 - d. On the DPAC website, you can view upcoming events and register on-line (for seats and babysitting). Speakers include RCMP and ESL professionals and are listed on the site. Information will also be sent to Principals to put in school newsletters. A Facebook page has also been started.
 - e. The Burnaby DPAC is the place to go for information for parents in the Burnaby school district. DPAC's are community orientated whereas PAC's are school orientated and for fundraising at school level.
4. **SPC** – have not met, but growth plan is going ahead. Has been a productive year for healthy living with great events, ideas, and a bulletin board with updates.
5. **Treasurer's Report** – Janice reported the following:

February 2012 activities:

Sale of the school yearbook continued in February. Cost is \$10 per book. There is no markup in price to keep cost affordable for families. At the end of February, we have collected \$1,390 (139 books sold).

Athletic wear sales during the month amounted to \$112.

The leaf blower that was purchased for the school last year is not being used, so Mr. Taylor purchased it and reimbursed PAC the full cost of \$197.08.

Disbursements:

General Account: Disbursements during the month included \$1,044 to Scholastic Canada Ltd. for a primary book collection. The \$500 donation we received from VanCity in November helped pay for this purchase.

Below is a high-level summary of the financial results for the eight months ending February 29, 2012:

	General	Earthquake	Gaming
Beginning Cash Balance @ Jul 1, 2011	16,961	1,109	6,164
YTD Net Revenue	11,777	0	5,726
YTD Expenditures	<u>(7,986)</u>	<u>(30)</u>	<u>(3,043)</u>
YTD Net Rev over Exp	3,791	(30)	2,683
Ending Cash Balance @ Feb 29, 2012	20,752	1,079	8,847

Total cash on hand at February 29, 2012 is \$30,678.

6. Committee Updates

- a. **Parents Night Out:** tickets are ready to sell; they are \$15.00 each. Need to apply for a license, but need list of prizes first (so far we have: BC Lions, Canuck's, bus tickets for Victoria bus tour, restaurant GC, haircut and colour). There will also be a 50/50 draw, toonie toss and raffle. Would like to purchase items from PAC funds this year for better raffle prizes. Melody motioned to spend \$300.00, seconded by Lidia; all in favour. Passed. Please let Melody know if you've found a good prize to purchase. Volunteers are required for that night. Whoever is selling tickets will ask if parents can also help that night. There will be a Pub Night sub-meeting at the end of the April 5th PAC meeting.
- b. **Yearbooks:** one more week to sell the yearbooks.
- c. **LifeTouch Photography:** April 10th is Family Photo Night (\$20.00 per family). Need 10 families to sign-up. Will be held at the LifeTouch studio this time.
- d. **Swap Meet:** has been cancelled for April 26th. Maybe a trunk sale in school parking lot in May? To be discussed at April meeting.

7. New Business

- a. **School Assembly's:** Victoria suggested that any person speaking at an assembly also read the text from the screen aloud, since many of the younger students cannot read. It is also hard to hear at the back of the gym – Dennis pointed out that unfortunately not much can be done about this.
- b. **Pink Shirt Day - ideas for 2013:** Lidia bought 48 shirts this year and sold 46! There was lots of interest. Would like to offer them again next year, but would order them earlier (January) and sell to the students after that. Could even have a student do the t-shirt design (maybe by contest?). This idea will be added to the January PAC meeting agenda (Lidia to have the order forms ready by then).
- c. **Year-end BBQ:** Lidia thought the kids could tie-dye t-shirts during the BBQ. Each child brings their own white t-shirt, but will PAC pay for tie-dye kit of \$30.00? Melody motioned to spend \$30.00 from the BBQ account on tie-dye materials. Seconded by America; all in favour. Passed.
- d. **New PAC website:** send out via listserv and newsletter so that parents know about it?
- e. **PAC Agenda to be done by Secretary?:** Kristina looked into the PAC Constitutions and Bylaws and noted that it is the President/Chairs responsibly to prepare and distribute the agenda, so Melody will continue to do it.
- f. **PAC information to parents:** It was decided that a small write-up be created about the Kitchener PAC and what it does, to encourage more parents to participate. This information would be put in the school newsletter and on the websites. Kristina agreed to put something together for the next meeting.

Meeting adjourned at 8:16pm. The next PAC meeting is Thursday, April 5 at 12:45pm.